



JOB DESCRIPTION

Construction Laborer - Full Time

Habitat for Humanity of the Eastern Bighorns (HFHEB)

Reports to: Construction Supervisor

Description: This position assists Construction Supervisor in all aspects of construction activity and volunteer management

Responsibilities:

1. Construction

- Performs all hands-on construction tasks as directed by the Construction Supervisor.
- "Fixes" any construction task performed below acceptable standards by volunteers.
- Suggests potential advantageous building practices and material cost savings opportunities to construction supervisor as identified.
- Assists in the supervision of all site preparation and layout.
- Assists in the supervision of job sites on each designated workday and works to ensure construction is accomplished in accordance with approved permits and plans.
- Assists in training volunteers and partner families about construction tasks and appropriate safety measures.
- Performs all homeowner warranty complaints and repairs.
- Ensures all materials and supplies are on site and ready for the day's work.
- Performs maintenance and repair on all rentals and houses that are under warranty.
- Assists with "A Brush with Kindness" repair and revitalization projects

2. Volunteers and Partner Families

- Assists in the training of volunteers under the supervision of the Construction Supervisor.
- Treats Partner Families and volunteers with respect and dignity. Strives to make their construction involvement meaningful.
- Understands elements that contribute to successful volunteers and helps ensure that volunteers have a consistently positive, encouraging environment thus motivating them to return.
- Ensures that communications to volunteers and partner families are respectful, accurate and timely.
- Assists in identifying volunteer jobs/needs not currently filled and satisfies needs with appropriate volunteers.
- Occasionally required to lead groups of volunteers. Will need to work with volunteers of all abilities and skill levels.

3. Other Duties as Assigned by the Construction Manager

4. Required Skills / Experience / Physical Requirements



- Knowledge and experience in the construction/contracting business.
- Team building skills.
- Must be a good listener and be able to engage in well-considered discussions.
- Must be willing to understand the big picture of the HFHEB mission and represent HFHEB positively in the community.
- Ability to lift 50 pounds. Work will require climbing ladders, considerable standing, bending, kneeling, and reaching in awkward and tiring positions.
- Must be able to work alone under certain circumstances and lead groups of volunteers with little to no experience.
- Must pass Criminal Background Check.